



SYMBIOSIS COLLEGE OF ARTS AND COMMERCE
(An Autonomous College under Savitribai Phule Pune University)
Senapati Bapat Road, Pune-411 004

AGENDA

Governing Body

The second meeting of the Governing Body of the Academic Year 2019-20 will be held on Monday, 7th October 2019 at 11:30 am in Symbiosis Vishwabhavan Conference Hall.

The following agenda will be discussed in the Meeting:

1. To confirm the minutes of the meeting held on 22nd April 2019.
2. Action Taken Report (ATR)
3. To discuss about NIRF
4. To discuss the Proposal for Corporate Education Programme.
5. To discuss the utilization of RUSA Grant ✓
 - a To approve the utilization certificate
 - b To discuss the proposed expenditure
6. To discuss the concept of Indian cultural heritage ✓
7. Any other matter

Principal



SYMBIOSIS COLLEGE OF ARTS AND COMMERCE
(An Autonomous College under SPPU)
Senapati Bapat Road, Pune 411004

GBM 2019/02

The Minutes of the Governing Body Meeting held on 22nd April 2019

The minutes of the Second Governing Body Meeting held on Monday 22nd April 2019 at 11:30a.m. at Symbiosis Vishwabhaban Conference Hall, S. B. Road, Pune.

The following members were present:

- 1] Dr. S. B. Mujumdar
- 2] Dr. N. M. Joshi
- 3] Mr. Pardeep Bhargava
- 4] Dr. Meenakshi Gopinath [attended via Skype]
- 5] Dr. Rajeshwari Deshpande
- 6] Dr. S. R. Parchure
- 7] Dr. Shirish Limaye
- 8] Ms. Jasmina Kumar
- 9] Ms. Gandhali Parulekar
- 10] Dr. H. M. Soman

The following members were granted the leave of absence:

- 1] Dr. Mrs. Vidya Yeravdekar
- 2] Dr. R. K. Shukla
- 3] Dr. Dhanraj Mane

Dr. S. B. Mujumdar, Chairman requested Dr. Soman to call the meeting to order.

Item No: 1 [GBM/2019/2/1]

To confirm the minutes of the meeting held on 30th January 2019

A copy of the minutes of the meeting held on 30th January 2019 was circulated among the members after the meeting. There were no suggestions and the minutes were unanimously approved without any modifications.

RESOLUTION

[GBM/2019/2/1]

UNANIMOUSLY RESOLVED THAT the minutes of Governing Body Meeting held on 30th January 2019 are hereby confirmed.

Item No: 2 [GBM/2019/2/2]

Action Taken Report (ATR)

Principal Dr. Hrishikesh Soman presented the Action Taken Report as follows:

1. Update on additional 6th Division of Commerce

Dr. Soman informed the committee members that the college has completed the pending work of placement of additional 6th Division Teachers in appropriate Grade. All the teachers of the 6th Division and the administrative staff are drawing salary from the government and the calculation of arrears is in progress.

2. Increasing salary for Adhoc Teachers

The proposal for paying higher salary (Rs. 55000/- per month) to adhoc teachers has been implemented with effect from June 2018.

3. Foreign Travel Grant Policy

The Foreign Travel Grant policy has been implemented and Dr. Aarti Wani, Head – Department of English has availed the facility to present a Research paper at The Georgetown University Washington DC, USA.

Item No: 3 [GBM/2019/2/3]

To discuss about the reconstruction of the existing building

Dr. Soman informed the committee members that the college has planned to reconstruct the existing building in the year 2020. With the use of pre-cast technology, the new building will be reconstructed in six months. For that the college will be working during Diwali Vacation in 2019 and summer vacations in May 2020. Further the college will start in September 2020 by delaying the commencement of the next academic year.

Mr. Pradeep Bhargava suggested that limited time slot and budget should be taken care of.

Item No: 4 [GBM/2019/2/4]

To reconsider the present rate of rent

Dr. Soman requested to reconsider the present rate of rent for existing building as it consumes the 1/3rd portion of our total fees.

Mr. Pradeep Bhargava suggested that the college should present a proposal with detailed information of the cash-flow and revenue to the Symbiosis Society for the same.

Dr. S. B. Mujumdar told that the management has never stopped any project or event of the college due to lack of funds. The college should give proper justification for utilization of funds and can anytime ask for more funds if required instead of making a demand for reducing the rent.

Item No: 5 [GBM/2019/2/5]

To approve the fees for the Academic Year 2019-20

Dr. Soman put the proposal of rise in fees by Rs. 2,000/- for second year students of B.A./B.Com. and M.A./M.Com. from the academic year 2019-20 as a natural progression, as last year the college had increased fees of first year students by Rs. 2,000/-

Further he said that the college wants to purchase subscription-based ERP [Campus Management System (CMS) for Students Life Cycle from Cloud Next Vision]. This cost can be recovered by an additional increase in fees by Rs. 700/- per year per student i.e. across the institute. This rise in fees will be over and above the proposed fee rise for this year.

Dr. S. B. Mujumdar cautioned that due care should be taken while appointing the agency. Dr. Soman said that the vendor is already approved and negotiated by Symbiosis Society.

RESOLUTION

[GBM/2019/2/2]

IT IS UNANIMOUSLY RESOLVED THAT the following proposals have been approved:

- a. Increase in the fees by Rs. 2,000/- for the second year students of B.A./B.Com. and M.A./M.Com. from the Academic Year 2019-20 as natural progression of fee rise and
- b. Increase in the fees by Rs. 700/- per student i.e. across the institute from Academic Year 2019-20 to facilitate the purchase of subscription based ERP (CMS for Students Life Cycle) for entire administration.

The Principal should take necessary action to implement the same.

Item No: 6 [GBM/2019/2/6]

To approve the Utilization of 2018-19 and Budget for 2019-20 for Autonomy Grant

Dr. Soman informed the committee members that the UGC releases Autonomy Grants of Rs. 15 lakhs every year after submission of the Utilization Certificate. He proposed to approve the Utilization of 2018-19 and the Budget for 2019-20 for UGC Autonomy Grants.

RESOLUTION

[GBM/2019/2/3]

IT IS UNANIMOUSLY RESOLVED THAT:

- a. The Utilization of Autonomy Grants for 2018-19 and
- b. The Budget for Autonomy Grants for 2019-20

have been approved.

Item No: 7 [GBM/2019/2/7]

To inform about the composition of Purchase Committee as per Government norms

Dr. Soman informed the committee members that the college has formed a Purchase Committee as per the Purchase Manual of RUSA, for the purchases of various items such as Paper Tabs, Interactive Televisions, Collar Mikes, KIOSK, Video Conferencing, Notice Boards, etc.

Item No: 8 [GBM/2019/2/8]

To update on RUSA purchases

Dr. Soman informed the committee members that out of the sanctioned grants of Rs.5 Crores from RUSA, the college has received Rs. 1.5 Crores and college is required to spend the money by the end of May 2019.

Mr. Pradeep Bhargava asked whether an approval is taken from RUSA for the purchases. Dr. Soman told that the college will purchase the items as per the broad guidelines given by RUSA and as per criteria given in Purchase Manual of RUSA.

Item No: 9 [GBM/2019/2/9]

To update on Convocation ceremony

Dr. Soman apprised the committee regarding the forthcoming Convocation Ceremony.

Item No: 10 [GBM/2019/2/10]

Any other matter

1. NIRF Ranking:

Dr. Soman told the committee members that this year the college ranked beyond 200. Further he informed that after 100th ranking, NIRF gives only two categories viz. '100-150' and '151-200'. The NIRF does not disclose scores beyond 100 and hence the college is unable to know where does our college stand in the rankings.

He said that probable reasons for not getting ranked can be as follows:

- In the academic year 2018-19, number of participating colleges increased.
- The NIRF collects data directly from standard data bases like SCOPUS or Web of Science. Unfortunately, this year the college did not have any publication by any teacher in the SCOPUS.
- Since the Government has not sanctioned any additional posts for teaching staff, the student-teacher ratio of our college is much high than the expected ratio.
- There are very few students who apply for scholarship in our college.

Dr. S. B. Mujumdar asked the Principal to appoint a committee to study every parameter and to see what special efforts the college should take to improve the ranking as there is a scope for improvement.

Dr. Rajeshwari Deshpande suggested to check the ranking of the other colleges in similar category in their IQAC reports. Further she suggested that rather than doing research projects individually, teachers should make a group of 2 or 3 faculties along with other institutes of Symbiosis and do the research projects to get the score in NAAC and publish the same in SCOPUS journal.

Mr. Pradeep Bhargava asked Dr. Soman to give an action-plan to improve the Ranking in NIRF and schedule the next Governing Body Meeting with a single point agenda for improvement in NIRF ranking.

2. Admission to International Students for the academic year 2018-19:

Dr. Soman informed the committee members that in the academic year 2018-19, the college had directly admitted international students. The college has received a letter from Savitribai Phule Pune University (SPPU) stating that they are not going to approve such direct admissions of international students.

Dr. S. B. Mujumdar said that according to the UGC Norms, an autonomous college has authority to admit the students directly. He asked Dr. Soman to send all the correspondence with SPPU to him, Dr. Vidya Yeravdekar and Adv. Ravi Bharadwaj.

3. Appointment of Mr. Yuvraj Behere, son of Late Dr. Vijay Behere:

Dr. Soman asked the committee members whether the college can appoint Mr. Yuvraj Behere, son of Late Dr. Vijay Behere in Class III or IV grant-in-aid staff on compassionate ground. Dr. S. B. Mujumdar said that Dr. Soman may send a proposal to HR, Symbiosis.

The meeting ended with a vote of thanks to the Chair.



**Principal,
Secretary, Governing Body**