

Symbiosis College of Arts and Commerce, Pune
An Autonomous College under SPPU

Value Addition Credits
(Non CGPA credits)

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Credit allocation will be as follows:

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Course	Credits
B.Com(Regular)/ Bcom (ACCA)/ Bcom (Interdisciplinary)/ Bcom (CIMA)	132
B.A(Regular)	132
Degree with Honors Programme	150

Avenues to Acquire Extra Credits

1. Centre for Skill Development
2. Cultural
3. Extension/ Outreach Programme.
4. Internships
5. National Service Scheme (NSS) extension
6. Online Courses approved by the College
7. Project Campus Entrepreneur under CIE
8. SCLA- Symbiosis Centre for Liberal Arts
9. Sports
10. Summer school or Winter School

CSD- Centre for Skill Development

In charge: Dr. Neelofar Raina

Certificate Courses: 2020-21

- Smart Investor Programme
- Negotiation Skills
- Microsoft Excel
- Digital Marketing: Online Marketing Course
- U Spark – Future Ready
- Campus to Corporate
- Professional Retail Banking Skills
- Effective Communication Skills

Duration : 45 hours
Credits: 3 Credits



RULES to Earn 3 Credits

- **Attendance compulsory**
- **Students are allowed to miss just 2 sessions(4 hours)**
- **Internal Assessment is of 100 marks**
- **Continuous Evaluation**
- **Students are expected to clear the internal assessment of 100 marks**

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Cultural Activity

In charge: Dr. Shubhada Tamhankar & Mrs. Swati Chiney

- 1) Cultural activities mean all types of Performing Arts and Fine Arts only
 - 2) List of Activities covered:
 - **Music (Vocal and Instrumental)**
 - Classical (Western, Hindustani, Karnataki and allied)
 - Semi classical
 - Light
 - **Dance**
 - Classical (Kathhak, Bharat Natyam and allied)
 - Semi classical
 - Western
 - Other contemporary forms
 - **Theatre and allied**
 - **Drawing, painting, sculpting, photography and allied**
- *The activity must be approved by teacher in charge before registration



- ▶ Training sessions from “Teacher of Repute” (Teacher of repute means a performing or fine artist recognized at national or international level) and certification of the same by them will be taken into consideration for granting the credits.

- ▶ If training is taken from a local artist, student has to appear for and pass examinations conducted by recognized institutions. An indicative list of recognized institutes is given below:
 - ▶ Gandharv Mahavidyalay
 - ▶ Bharat Gayan Samaj
 - ▶ Sangeet Natak Academy
 - ▶ Prasar Bharati
 - ▶ Trinity Institute
 - ▶ IGNOU
 - ▶ And any other allied institutes of repute

Rules for granting the credits for Cultural Activity

- 30 hours of **one to one training sessions** will gain 1 credit.
- Attending **workshop for acquiring skills in performing and fine arts** and a certificate of the same will gain 1 credit for 60 hours.
- **Training and certificate** by recognized institution or certificate by teacher of repute together will be considered for granting the credits.

Extension/ Outreach Programme

In charge: Dr. Zakira Shaikh

“Life's most urgent question is: What are you doing for others?”

Martin Luther King, Jr.

Objectives of Extension/ Outreach Programme

- To create conducive environment for students to reach beyond books through a process of extended knowledge and serve society.
- To inculcate the spirit of voluntary participation in sustainable community interaction.



Activities under Extension/Outreach Programme

- ▶ Community Health Activity
- ▶ Swachh Bharat Abhiyan
- ▶ Tree Plantation.
- ▶ Rain Water Harvesting.
- ▶ Construction of Bunds.
- ▶ Visit & Donation To Orphanage /Old age homes.
- ▶ Environmental Awareness Programmes
- ▶ Working with NGOs
- ▶ Drought/Flood -hit help
- ▶ Social and Community reach activities during Covid-19 Pandemic

*A total of 60 hours of activity/
activities will gain **1** credit.*

**Students who have not registered with NSS are eligible to register for the extension programme.*

Internship

In charge: Mrs. Sarika Wagh

- Internship refers to a “position of a student or trainee who works in an organization, sometimes without pay, in order to gain work experience or satisfy requirements for a qualification”.
- **1 credit needs completion of 60 hours of internship.**
- **If you pursue internship in family business then only 2 credit /120 hours will be considered**
- **Internship should be taken up after college hours and during vacations.**
- **Winter Internship : 3 weeks.**
- **Summer Internship: 6 weeks.**
- **The certificate of completion of internship should mention the number of hours worked.**



Evaluation of Internships

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- ▶ **Two- to three-page goals and objectives statement, outlining the nature of the work that will be performed and listing at least three specific goals and objectives and what will be gained from the experience. These objectives should be re-evaluated in the final essay before credit is granted.**
- ▶ **The teacher in charge, on behalf of the student, would issue a request letter to the organization in which this activity will be undertaken in case if students need it.**
- ▶ **The teacher in charge would collect from the student the certification given to him / her by the said organization, post the internship.**
- ▶ **A daily diary of completed activities and reflections, a formal reflection paper at the conclusion of the internship, and a final letter of evaluation from the internship supervisor.**

National Service Scheme (NSS) extension

In charge: Dr. Santosh Marwadikumbhar

- NSS Volunteer shall entitle to get **One (1) Extra Value Addition Credit** for the services rendered/work done through various NSS activities. For this, enrolled NSS volunteer must complete **60 clock hours of effective work** in addition to 120 hours of regular activities and attended the necessary number of camps as required under NSS programme. Following services and work done by NSS Volunteer shall be considered for One (1) Extra Credit.



National Service Scheme (NSS) extension

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Sr. No.	NSS Activities
1	Rural Projects
2	Community Services
3	Campus Projects
4	Community Investigators
5	Community Workers
6	Community Organizers
7	Other Activities

SCLA- Symbiosis Centre for Liberal Arts

In charge: Dr. Hilda David

Offers **Diploma and Certificate** Programme which can be done along with the Bachelors of Arts and Commerce

► **Based on Credit System:**

- ✓ 18 credits for Diploma (6 certificate Programmes)
- ✓ 3 credits for 1 Certificate Programme



Glimpses of courses...

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Humanities and social sciences	Literature and Language	Sciences	Performing Arts
<ul style="list-style-type: none"> • Archaeology • Human Rights Law 	<ul style="list-style-type: none"> • LGBT • World of Shakespeare 	<ul style="list-style-type: none"> • Scientists and Inventions • Wildlife Biology 	<ul style="list-style-type: none"> • Latin Salsa • Guitar
<ul style="list-style-type: none"> • 20th Century: The bloodiest century in Human History 	<ul style="list-style-type: none"> • Cutting Edge communication • Literature and Gender 	<ul style="list-style-type: none"> • Science and Sustainable Development 	<ul style="list-style-type: none"> • Photography • Drumming (West African Drumming Module)
<ul style="list-style-type: none"> • Mentioning the Unmentionables • Indian and Global Corporate Sector 	<ul style="list-style-type: none"> • Poetry Slam • French • German 	<ul style="list-style-type: none"> • Society and Science • Environmental Outdoor Studies 	<ul style="list-style-type: none"> • The Paint Basket (Basic Painting)
<ul style="list-style-type: none"> • Unearthing Peer Therapy 	<ul style="list-style-type: none"> • Public Speaking • Advanced Creative Writing 	<ul style="list-style-type: none"> • Decoding the Genetically Modified 	<ul style="list-style-type: none"> • Music and Poetry

Online Courses approved by College

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In charge: Dr. Jini Jacob

- ▶ **Students may opt for courses from the following indicative open online platforms**
 - 1. Massive Open Online Courses (MOOC),**
 - 2. SWAYAM**
 - 3. Coursera**
 - 4. Udacity**
 - 5. Saylor,**
 - 6. EdX**
 - 7. Udemy**
 - 8. Any other platforms offered by a good College/ Institute/ University of repute approved by the teacher in charge.**

Completion of 60 hours of online learning will enable you to earn 1 credit.

However availing of online courses offered by government portals will fetch you the same number of credits as has been mentioned on your course certificates.



PROJECT CAMPUS ENTREPRENEUR

In charge: Dr. Sharayu Bhakare



Project Campus Entrepreneur is a 60 Hours Credit Based Incubation Program (3 Credits)

Spark your creativity workshop

Opportunity Identification workshop

Market research workshop

Validating Ideas workshop

Follow up session and peer learning

Product development, Innovation and pricing workshop

Business Plan development

Follow up sessions with mentors

Participation in Flea Market on the Campus

Packaging, Marketing & Selling your product

Evaluation sessions

Understanding Competition

Participation in competitions outside college

Participation in Commercial Exhibition Kalagram

Sessions

Sports & NCC

In charge: Mr. Anirudha Sharma

- ▶ A student has to keep record of the time he has given **for practice**; it should also have some documentary proof. (e.g. coach letter, attendance record, direct teaching learning time detail) 1 Credit can be given for every 45-60 hours of practice depending upon the intensity.
- ▶ **A student practices and participates in Intercollege sports** (gives 60 hours in total), 1 Credit can be given depending upon the time given for the practice and result of the matches.
- ▶ **A student participates regularly in other invitational tournaments.** 1 Credit can be given if he has participated in 3 tournaments in that academic year.
- ▶ **A student who has not received benefit under the Ordinance 0.163** can be given 1-3 credits depending upon the level of achievement.
- ▶ A student who **has been into adventure sports** and has made any achievement in it, 1-3 credits can be given depending upon time given and achievement.
- ▶ A student **completes a Fitness/ Sports/ Zumba/ Yoga course** from a recognised institution, 1-3 credits can be given depending upon time given.
- ▶ A student who practices regularly for NCC parade(any wing)or passes B/ C certificate exam, 1 - 2 credits can be given.



Summer school or Winter School

In charge: Mrs. Monica Parikh

- **Credit equivalence can be considered for**
- **OUTBOUND EXCHANGE PROGRAM**

Under this activity students can

- **Join study abroad programs of a small duration (eg 2 to 4 weeks)**
- **Be a part of cultural exchange programs**
- **Join Summer schools**



Rules

- The foreign universities that the student opts for can be universities which may or may not have signed an MOU with Symbiosis but which is a reputed international institution
- The student must secure his admission and obtain an invitation letter prior to going for the exchange/summer/winter program.
- On completion the student must obtain a course completion certificate on the letter head of the institute
- A document specifying the contents of the course completed will also need to be submitted which can be either downloaded from the institutes website or directly from the institute itself. This document should also specify the duration and hours of the course besides the content

Rules for granting the credits

One credit point is defined as 15 hours of academic contact sessions out of a total of 30 student hours.

- **Therefore 15 contact hours = 1 credit**
 - **The student should have secured a minimum of C+ grade**
 - **The equivalence committee will scrutinize the work done by the student at the foreign university.**
 - **Related documents will be scrutinized at face value**

How to Proceed.....

Students will have to join Microsoft Teams for the avenue for which they want to acquire credits from except CSD and SCLA

Students will have to maintain a detailed record of Avenue with them.

After completion of avenue student will have to upload the detailed report on concerned Microsoft Teams about the course details, no. of hours spent etc and will have to fill Course completion form.

Vivas will be conducted in every semester

Credit Awarding.....

- **The credits will be granted only after the students meet the following criteria.**
 - 1. Students will have to prepare and upload detailed report on completion about the activity/course.**
 - 2. The students will have to submit their certificate as a proof of having completed the avenue to acquire their credits to concerned avenue In charge**
 - 3. The students will have to appear before a panel for a viva -voce providing the details about the objectives and learning outcomes achieved.**

General Rules

- 1) Students will have to earn a minimum of extra 5 credits**
- 2) These extra credits have to be acquired between semester 1 to semester 5**
- 3) Students may acquire a total of more than 5 additional credits.**
- 4) If students fails to earn these credits, final degree will not be awarded to them.**
- 5) These additional credits will be graded and appear only in the transcript.**

For More details and queries:

Contact:

► **In charge**

Value Addition (Non CGPA) Credits:

Mrs. Ashwini Kothari

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Thank You